

CIRCULATION - LENGTH OF LOANS

The Belleville Public Library circulates materials in a variety of formats including books, magazines, books on cassette, and CD-ROM. The following terms of loan are applicable as indicated:

| | <u>Length of Loan</u> | <u>Renewals</u> |
|----------------------|-----------------------|-----------------|
| Books | 3 weeks | 2 |
| Books on cassette | 3 weeks | 2 |
| Books on CD | 3 weeks | 2 |
| Playaways | 3 weeks | 2 |
| Magazines | 3 week | 2 |
| Music CDs | 3 weeks | 2 |
| VHS, DVDs & software | 3 week | 2 |
| Discovery Backpacks | 3 weeks | not renewable |
| Art Access Kits | 1 week | 2 |

Account Limits

Multimedia items are limited to no more than 5 of each format.

Discovery Backpacks are limited to 2.

Art Access Kits are limited to 1 kit.

Revised 04/08/2010

Reviewed 3/11/2011