

Library Board of Trustees  
June 10, 2010 7:00 PM

At 7:00 P.M. President, Randy Hoercher called the meeting to order.

PRESENT:	Randy Hoercher	ABSENT:
	Mary Smith	
	Mary Stiehl	
	Carol Keely	
	Rhonda Ross	
	Patricia Hamilton	
	Roger Wigginton	
	Joseph McDonnell	

Patricia Hamilton was later excused for personal reasons.

Harriett Zipfel and Gail Eisenhart were also present.

PUBLIC COMMENTS: None.

New Board member Joseph McDonnell repeated the Oath of Office and was sworn in as a new member of the Belleville Public Library Board of Directors for a two-year term to complete a vacated seat.

MINUTES: Motion was made by Mary Stiehl and seconded by Carol Keely to approve the minutes of the May 2010 meeting as recorded. Motion carried.

**POLICY:**

- Staff input to Fines and Fees policy regarding length of time borrowers may keep DVDs and audio cassettes was reviewed and considered. No changes were made.
- The Computer Use Policy was addressed and discussed. Staff input was presented and considered. Motion was made by Rhonda Ross and seconded by Mary Smith to increase computer use time for Belleville Public Library cardholders to one hour. Motion carried. Cell phone use by patrons during computer use was then discussed. Motion was made by Roger Wigginton and seconded by Mary Stiehl that until the Telephone and Cell Phone Policy can be properly reviewed by the Board, current cell phone policy will be enforced. Motion carried.

PROPERTY, EQUIPMENT AND BOOKS: Going forward, age and quality of the collection will determine how funds will be used to acquire new library materials. All vendors will be consulted to determine if there are current incentives to deal with one rather than another.

PERSONNEL/LEGAL:

- The Board welcomed new Board of Directors member Joseph McDonnell.
- Motion was made by Mary Stiehl and seconded by Mary Smith to offer a Full Time Level 2 Clerk position to (current) Part Time Level 2 staffer Brittany Maine. Roll was called. Motion carried.
- Job Description reviews are a work-in-progress.
- Carla Gillespie, newly installed AFSCME Representative, has requested an informal labor-management meeting to introduce herself to the Board.

FINANCE: Motion was made by Mary Stiehl and seconded by Carol Keely to approve Claims in the amount of \$23,446.83; prepaid claims in the amount of \$18,075.69 and Petty Cash in the amount of \$226.20. Roll was called and claims were approved for payment. Nothing has been heard to date on when tax monies will become available to the Library.

FUNDRAISING/FOUNDATION: Nothing.

UNFINISHED BUSINESS:

- One additional Board Member is still required to fill the mandated number.
- By-laws for the Board of Directors were reviewed and it was suggested that Board meetings be held three times each year at the West Branch of the Library. A motion was then made to incorporate this suggestion into the Bylaws by Mary Smith and seconded by Roger Wigginton. Motion carried.

NEW BUSINESS:

- The Belleville Public Library will celebrate the 175<sup>th</sup> Anniversary of its founding in 2011. Board Members were directed to consider ways in which this landmark can be celebrated. Matter was tabled for further discussion going forward.
- Motion was made by Mary Stiehl and seconded by Mary Smith to accept the Slate of Officers presented to Board Members without change. Roll was called and motion carried. For the Fiscal Year 2010-11 the following Officers were installed:
  - Randy Hoercher - President
  - Carol Keely - Vice President/Secretary
  - Mary Stiehl - Treasurer

Motion to adjourn was made by Roger Wigginton and seconded by Rhonda Ross. Meeting adjourned at 8:25 p.m. The next board meeting of the Belleville Public Library will be held at the West Branch of the Library on July 8, 2010.

Respectfully submitted,  
Gail Eisenhart