

Library Board of Trustees  
May 138, 2010 7:00 PM

At 7:00 P.M. President, Randy Hoercher called the meeting to order.

PRESENT:	Randy Hoercher	ABSENT:	Roger Wigginton
	Mary Smith		
	Mary Stiehl		
	Carol Keeley		
	Rhonda Ross		
	Patricia Hamilton		

Michael Jimenez, Harriett Zipfel and Gail Eisenhart were also present.

**PUBLIC COMMENTS:** Michael Jimenez asked the Board to reconsider the changes made to the DVD lending policy at the April Board meeting, stating the new policy gives patrons no incentive to return DVDs and the circulation, especially of new movies, has slowed to a snail's pace. He suggested a 10-day length of time for borrowers plus a fine for late returns.

New Board member Rhonda Ross took the Oath of Office and was sworn in as a new member of the Belleville Public Library Board of Directors for a two-year term to complete a vacated seat. Mary Stiehl and Carol Keely were also sworn in for a new three-year term of office on the Board, consecutive with their current terms of office.

**MINUTES:** Motion was made by Mary Smith and seconded by Mary Stiehl to approve the minutes of the April 2010 meeting as recorded. Motion carried.

**POLICY:** Fines and Fees as well as the Computer Use policy were reviewed. It was suggested that 30-minutes may be too short a period of time for patron usage. Mary Stiehl suggested increasing the length of time to one hour per session. It was suggested that Patrons might have multiple 1-hour computer use sessions each day. Visitors would be restricted to one (per day) 30-minute use of a computer. Some redundancy in the restriction of use was found. An attempt to clarify will be made. The use of cell phones in the library was also discussed. The Library staff will be polled for their input to the above changes and no further action was taken.

The Director noted that Belleville Public Library will be increasing the number of computers available to the public because of a Gates Grant. The possible use of log-in and reservation software was also discussed.

**PROPERTY, EQUIPMENT AND BOOKS:** The carpet in the multi-purpose room sustained a large stain when Census workers used the room. To date, Maintenance workers have been unable to remove the stain. Randy Hoercher will investigate possible other methods of removal.

New wooden computer chairs were damaged in shipping to the library. The vendor has agreed to replace one badly damaged chair and discount the cost of two other usable chairs.

**PERSONNEL/LEGAL:** Vacant positions at the library were discussed. The Board discussed possible creative resolutions made necessary by the current budgetary constraints. No immediate answer was found and the matter will be studied further.

Administrative personnel received no increase in compensation for the fiscal year 2010-2011 due to severe budgetary problems.

FINANCE: A motion was made by Mary Stiehl and seconded by Patricia Hamilton to approve Claims in the amount of \$25,049.37; prepaid claims in the amount of \$17,928.74 and Petty Cash in the amount of \$267.40. Roll was called and claims were approved for payment.

FUNDRAISING/FOUNDATION: A letter will be sent to the Friends of the BPL to thank them for their participation in the quarterly book sales. The Director was unable to attend the Foundation meeting. Children's Summer Reading program fliers will be distributed at Art-on-the-Square and brochures will be available in the City booth. The Director participated in SWIC Family Fun Night and this was well received. Library brochures and fliers will be included in the City of Belleville welcome packets.

UNFINISHED BUSINESS: Nothing

NEW BUSINESS:

- Joseph McDonnell will be appointed to the Library Board of Directors at the next meeting
- IPLAR will be reviewed
- Library Board meeting agendas and Minutes of past meetings will be posted on the website
- Library Board of Directors Bylaws and the frequency of Board Meetings to be held at the West Branch of the Belleville Public Library were discussed. It was suggested that meetings at Branch be increased to March, July and November. Changes will be submitted at the July meeting for approval. Postings of these meetings will be done according to policy.
- Election of Board President, Vice President, Secretary and Treasurer will be held at the June 2010 meeting.
- Mary Stiehl was appointed as Library Representation to the Belleville Library Foundation Board.
- A motion was made by Mary Smith and seconded by Mary Stiehl to sell Non-resident Library Cards the new fiscal year 2010-2011 via the tax bill method. Motion carried.

Meeting adjourned at 8:20 p.m. The next board meeting of the Belleville Public Library will be held at the Main Library on June 10, 2010.

Respectfully submitted,  
Gail Eisenhart