

Library Board of Trustees  
February 11, 2010 7:00 PM

Meeting was called to order at 7:00 P.M. by the president, Randy Hoercher.

|          |                   |         |
|----------|-------------------|---------|
| PRESENT: | Randy Hoercher    | ABSENT: |
|          | Mary Smith        |         |
|          | Mary Stiehl       |         |
|          | Roger Wigginton   |         |
|          | Carol Keeley      |         |
|          | Patricia Hamilton |         |

Harriett Zipfel and Gail Eisenhart were also present

PUBLIC COMMENTS: None.

MINUTES: Motion was made by Roger Wigginton and seconded by Mary Smith to approve the Minutes of the January 2010 Board Meeting as written. Motion carried.

POLICY: The *Borrowing Privileges—Registration Requirements Policy* was addressed by the group. Charges for late fees and the availability of materials to the public will be studied to determine equitability. Motion was made by Carol Keeley and seconded by Roger Wigginton to further review these matters and postpone a decision until the March 2010 meeting. Motion carried.

PROPERTY, EQUIPMENT AND BOOKS:

- During the removal of the (female) Ginko tree on the east side of the main library a window was broken. The window has been repaired by Martin Glass Company.
- Library property was damaged when a car (after hours) in the employee parking lot to the north of the building was driven across the lawn, knocking down a parking sign and narrowly missing a parking meter on Jackson Street. The perpetrator was arrested by City Police and the car towed away.

PERSONNEL/LEGAL:

- A new Union contract for Library workers has been approved and signed.
- Library staff member Stephanie Schneider resigned her position effective February 6, 2010. Acquisitions Supervisor Karen Beiter, a staff member for almost 24-years, submitted a letter of intent to retire effective March 27, 2010.

FINANCE:

- It was moved by Mary Stiehl and seconded by Mary Smith to approve February regular claims of \$20,273.63, prepaid claims in the amount of \$18,911.52 and petty cash claims of \$357.49. Roll was called, motion carried.

FUNDRAISING/FOUNDATION:

- There was no quorum for the latest meeting of the Foundation.
- The Friends of the Belleville Library's Trivia Night on February 6, 2010, though not as well attended as last year, was successful due to better sponsorship.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- A letter of commitment is needed from the Library Foundation as a requirement to apply for a new Gates Foundation Grant.
- A Committee was formed to study personnel organizational matters as the Library moves forward in the new decade. Committee consists of Mary Stiehl, Mary Smith, Patricia Hamilton and the Library Director.
- A Story Telling Day is planned for March 24, 2010.
- To bring the number of members of the Library Board to a better working level, current members were asked to think about possible new nominees.

The next board meeting of the Belleville Public Library will be held at the Main Library on March 11, 2010.

ADJOURNMENT: Motion was made to adjourn at 8:00 P.M. by Patricia Hamilton and seconded by Mary Stiehl. Motion carried.

Respectfully submitted,  
Gail Eisenhart