

Library Board of Trustees
March 10, 2011 7:00 PM

President Randy Hoercher called the meeting to order at 7:00 P.M.

PRESENT: Randy Hoercher
Mary Smith
Carol Keeley
Joseph McDonnell
Mary Stiehl
Patricia Hamilton
Roger Wigginton

ABSENT: Rhonda Ross

Harriett Zipfel and Gail Eisenhart were also present.

PUBLIC COMMENTS: None

MINUTES: Mary Smith moved to accept the February 2011 Minutes as read. Patricia Hamilton seconded the motion. Minutes were approved.

POLICY: No changes were made to the *Borrowing Privileges and Responsibilities-Registration Requirements, Circulation-Interlibrary Loan, Circulation-Length of Loan, Circulation-Lost and/or Damaged Materials* and *Circulation-Reserves* policies.

PROPERTY, EQUIPMENT AND BOOKS:

- A check in the amount of \$5,200 was received for the Gates Computer Grant.
- No formal response has been received from the Construction Grant to date.

PERSONNEL/LEGAL:

- A motion was made by Mary Smith and seconded by Carol Keeley to promote part-time circulation clerk Freda Blanchard to full-time circulation clerk effective upon her return from Sick Leave. Roll was called and motion passed.
- In-service training is on-going.
- Administrative compensation was tabled for further study.

FINANCE:

- Motion was made by Carol Keeley and seconded by Mary Smith to approve Claims in the amount of \$25,412.85; prepaid claims in the amount of \$20,563.83 and Petty Cash in the amount of \$278.36. Roll was called and claims were approved for payment.
- Motion was made by Mary Smith and seconded by Joseph McDonnell to pay the annual GateNet administrative fee of \$41,826.08 (payable in twelve equal monthly increments) to the Lewis and Clark Library System. Board members were polled and motion passed.

FUNDRAISING/FOUNDATION/MARKETING:

- Foundation meeting was canceled.

- Friends of the Belleville Public Library's annual Trivia Night to benefit the Children's Summer Reading Program was a success, raising approximately \$3,000.00. Final figures were not available.

UNFINISHED BUSINESS:

- One vacancy remains on the Library Board of Directors.
- The simultaneous reading of Abraham Lincoln's Farewell Address on February 11, 2011 was a success.

NEW BUSINESS:

- President of the Board's term of office will expire in May. Nominations for President were encouraged.
- The Library Director has been summoned to court in a case of criminal trespass at the library.
- An incident report was submitted concerning illegal parking on library property by the Serenity Funeral Parlor at the West Branch of the Library. The President of the Board will counsel with the business owner in the hope of resolving the situation.

Motion to adjourn was made by Roger Wigginton and seconded by Patricia Hamilton. Meeting adjourned at 7:50 p.m. The next board meeting of the Belleville Public Library will be held on Thursday, April 14, 2011.

Respectfully submitted,
Gail Eisenhart