

Library Board of Trustees  
January 13, 2011 7:00 PM

Vice President Carol Keeley called the meeting to order at 7:00 P.M.

PRESENT:	Randy Hoercher	ABSENT:	Joseph McDonnell
	Mary Smith		
	Carol Keeley		
	Roger Wigginton		
	Mary Stiehl		
	Patricia Hamilton		
	Rhonda Ross		

Harriett Zipfel and Gail Eisenhart were also present.

PUBLIC COMMENTS: None

MINUTES: Roger Wigginton moved to accept the December 2010 Minutes as read. Mary Smith seconded the motion. Minutes were approved.

**POLICY:**

- Carol Keeley made a motion to accept the Freedom to Read, Freedom to View, Library Bill of Rights, ALA Statement of Ethics and Bloodborne Pathogens without change. Motion was seconded by Mary Stiehl. Motion passed.
- Carol Keeley made a motion to table to the Borrowing Privileges policy until the February meeting of the Board. Mary Smith seconded the motion. Motion passed.

**PROPERTY, EQUIPMENT AND BOOKS:**

- Library Director will request 75% matching funds for the Gates Computer Grant from the Library Foundation.
- Steve Downen of EWR met with the Director and staff at the Main branch of the library for a walk-through prior to submittal of application for a Construction Grant from the State. Emphasis will be placed on patron needs for this submittal. The President of the Board will speak with the Mayor about matching funds if this grant becomes a reality.

**PERSONNEL/LEGAL:**

- Motion was made by Mary Smith to promote Level 2 Clerk Brittany Maine to Level 3 Copy Cataloger. Motion was seconded by Roger Wigginton. Board was polled; motion passed.
- The empty position of Full Time Level 2 Reference Clerk vacated by Brittany Maine will be posted.

**FINANCE:**

- Motion was made by Mary Stiehl and seconded by Rhonda Ross to approve Claims in the amount of \$16,927.21; prepaid claims in the amount of \$19,793.52 and Petty Cash in the amount of \$302.83. Roll was called and claims were approved for payment.

FUNDRAISING/FOUNDATION/MARKETING:

- Foundation will meet later this month.
- Belleville High School West conducted a successful Study Session at the Main Library on Sunday, December 19, 2010 with 69 students attending.
- Friends of the Belleville Public Library will hold their annual Trivia Night fund raiser on February 12, 2011.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- The Main library will participate in a simultaneous reading of Abraham Lincoln's Farewell Address at 11 am Friday February 11, 2011. This is part of the kickoff of the sesquicentennial of the Civil War.

Motion to adjourn was made by Roger Wigginton and seconded by Patricia Hamilton. Meeting adjourned at 7:30 p.m. The next board meeting of the Belleville Public Library will be held on Thursday, February 10, 2011 at the Main Branch of the library.