

Library Board of Trustees
February 10, 2011 7:00 PM

President Randy Hoercher called the meeting to order at 7:00 P.M.

PRESENT:	Randy Hoercher	ABSENT:	Roger Wigginton
	Mary Smith		
	Carol Keeley		
	Joseph McDonnell		
	Mary Stiehl		
	Patricia Hamilton		
	Rhonda Ross		

Steve Downen, Bill Kneiting, Harriett Zipfel and Gail Eisenhart were also present.

PUBLIC COMMENTS:

- Bill Kneiting addressed the Board with several personal concerns. Mr. Kneiting began by complimenting the Library Staff for taking measures to protect library resources (newspapers, magazines, etc.) from vandalism. He voiced concern about the noise level in the building and patron removal of electronic tracking devices from library materials. He suggested the use of video cameras if funds permit. He also suggested the library encourage paper recycling and was assured this is being done. He questioned the library closing for training sessions one afternoon a month and it was explained how this is beneficial to staff and operations. Board Member Rhonda Ross will follow-up with a call to Mr. Kneiting suggesting he join the “Friends of the Belleville Public Library” organization.
- Steve Downen of EWR Architectural Services addressed the Board and reviewed the scope of plans to be included in the Construction Grant proposal. He noted all exterior change plans have been dropped. Concentration will be on interior safety measures, resolving hazardous situations; freshening and reviving aesthetics inside the library. Adherence to “green” standards will be emphasized as much as possible. Work on the Grant proposal must be completed and mailed by the February 18, 2011 (postmark) date.

MINUTES: Carol Keeley moved to accept the January 2011 Minutes as read. Rhonda Ross seconded the motion. Minutes were approved.

POLICY: No changes were made to the *Borrowing Privileges and Responsibilities-Registration Requirements* or to the *Circulation-Fines and Fees* policies.

PROPERTY, EQUIPMENT AND BOOKS:

- Library Foundation will provide 75% matching funds for the Gates Computer Grant and the Grant application was signed by the Board.

PERSONNEL/LEGAL: A motion was made by Rhonda Ross and seconded by Mary Smith to promote part-time circulation clerk Rebecca Cline to full-time reference clerk. Roll was called and motion passed.

FINANCE:

- Motion was made by Mary Stiehl and seconded by Patricia Hamilton to approve Claims in the amount of \$16,808.32; prepaid claims in the amount of \$20,644.92 and Petty Cash in the amount of \$281.80. Roll was called and claims were approved for payment.

FUNDRAISING/FOUNDATION/MARKETING:

- Foundation met on January 26, 2011. \$5,200 was given to the Library to be used as matching funds for the Gates computer grant.
- Friends of the Belleville Public Library will hold their annual Trivia Night fund raiser on February 12, 2011.
- The quarterly book sale raised a total of \$804.15 from both Main and Branch libraries.

UNFINISHED BUSINESS:

- One vacancy remains on the Library Board of Directors.
- The Director continues to act as an Alternative representative on the State Library System restructuring team.

NEW BUSINESS:

- The Main library will participate in a simultaneous reading of Abraham Lincoln's Farewell Address at 11 am Friday February 11, 2011.
- The Main and Branch libraries closed early for inclement weather on Monday, January 31 and again on Tuesday, February 1st at noon.

Motion to adjourn was made by Joseph McDonnell and seconded by Mary Smith. Meeting adjourned at 8:00 p.m. The next board meeting of the Belleville Public Library will be held on Thursday, March 10, 2011 at the West Branch library.

Respectfully submitted,
Gail Eisenhart