

Library Board of Trustees
April 14, 2011 7:00 PM

Prior to the regular meeting, the Board of the Belleville Public met in Executive Session to discuss policy changes and compensation.

President Randy Hoercher called the meeting to order at 7:00 P.M.

PRESENT:	Randy Hoercher	ABSENT:	Patricia Hamilton
	Mary Smith		
	Carol Keeley		
	Joseph McDonnell		
	Mary Stiehl		
	Rhonda Ross		
	Roger Wigginton		

Dorothy Cherry, Douglas Cripe, Jim Schneider, Laura Girresch, Harriett Zipfel and Gail Eisenhart were also present.

PUBLIC COMMENTS: A dialog concerning Homeless patrons was initiated with Rev. Cripes, pastor of the Crossroads Church. Harriett Zipfel, Library Director, said the library has always welcomed everyone and would like to partner with the local Homeless Initiative. In this vein, she said the Computer Use policy will be changed. In addition, one computer in each library will be dedicated for the use of job seekers. Plans are also being made to partner with social service agencies to try to connect social agencies with persons who require their help. Rev. Cripe and Ms. Zipfel will continue the dialog begun at this meeting and will work together to reach goals.

MINUTES: Mary Smith moved to accept the March 2011 Minutes as read. Joseph McDonnell seconded the motion. Minutes were approved.

POLICY: At this time, no changes were made to the *Borrowing Privileges and Responsibilities-Registration Requirements* policy. Motion was then made by Joseph McDonnell to change the Computer Use policy to extend the amount of time the computer may be used to one hour regardless of whether the user is a library cardholder or not, subject to the discretion of staff and based on patron need. Roger Wigginton seconded the motion. Motion passed.

PROPERTY, EQUIPMENT AND BOOKS:

- New computers made possible by the Gates Computer Grant have now arrived and been installed at both libraries.
- Installment of Envisionware software will be made for future control of computer usage. Patrons will be able to sign up themselves for use. This software will also allow for automatic updates of computer software.

PERSONNEL/LEGAL:

- In-service training is on-going.
- The Library is now fully staffed.

FINANCE:

- Motion was made by Mary Stiehl and seconded by Mary Smith to approve Claims in the amount of \$45,294.12; prepaid claims in the amount of \$18,837.69 and Petty Cash in the amount of \$437.91. Roll was called and claims were approved for payment.
- Motion was made by Mary Smith and seconded by Carol Keeley to approve the budget for the fiscal year of 2012. Roll was called and motion passed.
- Motion was made by Rhonda Ross and seconded by Mary Smith to amend compensation plans for Administrative Staff effective May 1, 2011. Roll was called; motion passed.

FUNDRAISING/FOUNDATION/MARKETING:

- Foundation meeting for March was cancelled.
- Dorothy Cherry from the Friends of the Belleville Public Library attended the meeting and noted that the Friends organization will meet this week.
- The Library will participate in the SWIC Family Fun night.
- Art on the Square will inaugurate a Coach tour of sculptures this year in Belleville. The Library Director will participate in the tour which also will showcase the Raven sculpture installed at the Library. A new sculpture will be installed at Althoff High School. Buses with docents will start at the Lindenwood University campus.

UNFINISHED BUSINESS:

- One vacancy remains on the Library Board of Directors and names have been submitted to the Mayor for consideration.
- The Transition Board for restructuring the State Library System has decided to hire a new director to work with the Transition Board.
- Mary Smith and Harriett Zipfel attended the Illinois Library Trustee workshop in Springfield on March 26, 2011.

NEW BUSINESS:

- Candy will be distributed to patrons during National Library Week April 11-16.
- Crafty Eye and Friends of St. Elizabeth Hospital will have a photo display in the library April 13-15. Vote of 25¢ each will benefit the hospital's Mother Child Department.
- The Board accepted the resignation of Randy Hoercher, Library Board President, effective immediately. Mr. Hoercher served twelve years as the City Alderman appointed to the Board by the Mayor. Mr. McDonnell noted that he will be greatly missed and thanked him for this untiring service and dedication to the Library.
- Carol Keeley, Vice President, will serve as Acting President until a new President can be nominated and elected by the Board.

Motion to adjourn was made by Roger Wigginton and seconded by Rhonda Ross. Meeting adjourned at 7:45 p.m. The next board meeting of the Belleville Public Library will be held on Thursday, May 12, 2011.

Respectfully submitted,
Gail Eisenhart